**SKILLS PROFILE**

* **Languages** – HTML, XHTML, HTML 5, CSS, CSS3, JavaScript, SQL, MySQL
* **Microsoft Software** – MS. Suite Certified Excel 2010, Outlook, Visio
* **Design Software –** Adobe Dreamweaver CS5.5, Adobe Flash CS5.5
* **Desktop Publishing -** Adobe Illustrator CS5.1, Adobe Photoshop CS5.1
* **Typing skills –** 67 wpm **Foreign Language** – Spanish

**QUALIFICATIONS**

* Commended for writing both technical manuals and web site marketing content
* Rated Expert in WordPress on Smarterer.com; 748pts out of 800
* Proficient in HTML, HTML5, CSS, JavaScript and Adobe Dreamweaver, Illustrator and Photoshop
* Over 7 years experience in customer service including escalation point complaints
* Received 8 QUICK awards for improving department efficiency and conflict resolution

**EDUCATION**

**Web Design Certificate** – 2010-2012

Seattle Central Community College – Seattle, WA. (anticipated)

* Dean’s List - 5 quarters; Presidents List - 3 quarters

**Associates of Arts in Business** – 2006

South Puget Sound Community College - Olympia, WA.

* Dean’s List - 2 quarters

**WORK EXPERIENCE**

**Michael M. Taylor** 2012

Developer/Designer

* + Created user-friendly, client maintainable site in WordPress for Program Coordinator at Seattle Central Community College, Demographics; Google Analytics
  + Hand-Coded page templates in HTML and CSS using Adobe Dreamweaver
  + Trained client in WordPress to update or create any page using developer created templates
  + Worked with client to get clear cohesive message to the end user
  + Created How-to guide for client
  + Ongoing maintenance on a as needed basis

**PARENT CHILD CENTER** 2011

Lead Designer – Web Site Redesign

* + Lead team of 4 designers/developers to create user-friendly site in WordPress
  + Coded page templates by hand in HTML 5 and CSS 3 using Adobe Dreamweaver
  + Created and integrated project schedule using Google Calendar
  + Created site wireframes and design specifications chart using Adobe Illustrator
  + Created How-to guide for client; Trained client to customize/update site

**SCATTER CREEK WINERY** 2011-2012

Sole Designer/Developer - Web Site Redesign

* Enabled Google Analytics for tracking demographics; Increased site traffic by 35%
* Created HTML/CSS based website, then integrated into WordPress
* Wrote all original content for site; Created page templates for customer to start new pages
* Created wireframes and visual design templates for client review/implementation
* Trained client to maintain site using WordPress and Adobe Photoshop